

**ROOFING REPLACEMENT
WILKES-BARRE FIRE HEADQUARTERS**

ADVERTISEMENT FOR BIDS

SEALED BIDS will be received at the Office of the City Clerk, 4th Floor, City Hall, Wilkes-Barre, PA 18711 until 9:30 A.M., and then publicly opened and read aloud at 10:00 A.M., on Monday, the 11th day of September, 2017.

The Bid submission deadline will be strictly enforced. Any Bid received after the deadline will not be opened.

Bidders can access the site by first contacting the owner's representative identified in the project manual and scheduling a date and time. There are only two dates and times available to visit the site and they are:

August 28, 2017 10:00 AM – 2:00 PM

August 31, 2017 10:00 AM – 2:00 PM

If you have not scheduled either of these dates or times you will not be allowed within the building.

**Roofing Replacement at Wilkes-Barre Fire Headquarters
20-22 East Ross Street, Wilke- Barre, PA 18701**

Sealed bids shall be marked as above.

The work will be a single prime contract and generally include: The complete removal of the existing building roofing system and metal roof edges and providing new single ply membrane roofing system, insulation, metal roof edges, etc.

Plans, specifications and other documents constituting the contract documents are on file and open to inspection at the office of Quad Three Group, Inc. 37 N. Washington Street, Wilkes-Barre, Pa 18701 and may be secured upon non-refundable payment of Fifty Dollars (\$50.00) per electronic disc with check payable to Quad Three Group, Inc. Contact Caitlyn Kern at 570-829-4200 x310.

Cut-off date for issuing Bidding and Contract Documents shall be **Wednesday, September 6, 2017 at 12:00 noon.**

Cut-off date for requests for information shall be **Thursday, September 7, 2017 at 12:00 noon.**

Proposals must be accompanied by a certified check, bid bond, bank cashier's check, or trust company treasurer's check in the amount of ten percent (10%) of the total amount of the bid, made payable to the City of Wilkes-Barre. The successful bidder shall be expected to execute and file the proposed contract and to furnish and pay for Performance, Payment and other Bonds in the amount of 100% of the contract price as a security for the performance of the contract and payment of all costs thereof within ten days after the award of the contract. If the Bidder shall fail or refuse to enter into the contract after given the award, the proceeds of the check deposited by him shall be used as liquidated damages by the City of Wilkes-Barre for his failure or refusal to comply.

The Contractor must ensure that employees and applicants for employment are not discriminated against because of their race, age, color, religion, sex, national origin, handicap or family status, and that to the greatest extent feasible utilize project are businesses located in or owned in

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substantial part by project area residents.

In addition, to Equal Employment requirements of Executive Order 11246, as amended, the contractor must also establish a 6.9% goal for female participation and a 0.6% goal for minority participation in his aggregate on-site construction work force, for contracts in excess of \$10,000.00 (Ten thousand Dollars) whether or not part of that work force is performing work on a federal or federally assisted construction contract or subcontract.

In accordance with Executive Order 11625 and 12138, the Contractor must utilize, to the greatest extent feasible, minority and women-owned business concerns which are located in the municipality, county, or the general trade area.

Attention is called to the fact that not less than the minimum salaries and wages, as set forth in the Contract Documents must be paid on the project.

The City of Wilkes-Barre reserves that right to reject any and or all bids or portions thereof, and to waive informalities in the bidding. Bids may be held by the City of Wilkes-Barre for a period not to exceed sixty (60) days from the date of opening of bids for the purpose of reviewing the bids, prior to awarding this Contract. In this period of time, no Bidder may withdraw his Bid.

The City of Wilkes-Barre does not discriminate on the basis of race, color, national origin, sex, religion, age, family, and handicapped status in employment or provision of services.

Wilkes-Barre City Hall is a facility accessible to persons with disabilities.

Pre-Bid Conference: A Non-Mandatory Pre-Bid Conference will be held on **Thursday, August 31, 2017 at 10:00 AM** at Wilkes-Barre Fire Headquarters. All prospective bidders shall meet at the Wilkes-Barre Fire Headquarters located at 20-22 East Ross Street, Wilke- Barre, PA 18701.

Anthony G. George, Mayor

THE CITY OF WILKES-BARRE IS AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

END OF ADVERTISEMENT FOR BIDS